



Arizona Department of Education
Research and Policy
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MEMORANDUM

TO: District Superintendents and Charter School Administrators

FROM: Brian Owin, Education Research Associate
Anabel Aportela, Director

DATE: 19 September, 2002

SUBJECT: 2002 USDE Completer Survey and Graduation Rate Study

In reminder, the 2002 Federal United States Department of Education Completer Survey is due by November 15, 2002 and future years will be collected annually by October 15th.

The USDE Survey has a different reporting period from the Graduation Rate Study and Year End Enrollment data collected by Research and Policy and includes the total number of graduates and completers during the previous school year and the subsequent summer school. For the current reporting period, it includes a count of all graduates and completers by ethnic group and gender from the first day of fall classes in 2001 through the last day of summer recess in 2002 (this year). All schools that grant diplomas to graduating students are required to complete this portion of the Graduation Rate Study.

Be aware that the USDE Survey is a requirement issued by the USDOE and will not be used by the Arizona Department of Education in the determination of school profiles. The data are used, however, to compile national education statistics. Please do your best to provide complete and accurate data.

The survey can be accessed through the Graduation Rate Study online application, which is available through the Common Logon at <http://www.ade.az.gov>. To request a Username and Password, or if you require read/write permissions to the Graduation Rate Study application, please call the ADE Support Center at (602) 542-7378.

To help you prepare your data and submit it in a timely manner, we have provided the following website that contains Graduation Rate Study due dates as well as information about the submission process: www.ade.az.gov/researchpolicy/grad.

If you have any questions, please contact Brian Owin at (602) 542-5151 or bowin@ade.az.gov.